

UNC Charlotte Sport Clubs 08-09
Travel Authorization



| Club Information | |
|--------------------------------------------|---------------|
| Club Name | Club Email |
| Name of Person Requesting Travel (Contact) | Contact Email |
| Contact Phone | Today's Date |

| Travel Information | |
|----------------------------------------|-----------------------------------|
| Type of Event (tournament, game, etc.) | Date of Event |
| Destination | Total Number of Members Traveling |
| Departure Date and Time | Return Date and Time |

| Transportation Information | | | |
|----------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------|----------------|
| Form of Transportation (Please indicate number of each form) | University Van | Rental Van | Private Car(s) |
| If planning on using private vehicles, please list the individuals name, car make/year, and insurance policy number below. | | | |
| Name | Car Make and Year | Insurance Company and Policy Number | |
| | | | |
| | | | |
| | | | |

| Hotel Information | |
|-------------------|----------------|
| Name of Hotel | Hotel Phone |
| Hotel Address | Hotel Contact |
| Check In Date | Check Out Date |

| Faculty Advisor Signature | | |
|---------------------------|------|------------------------------|
| Signature | Date | Are you traveling with club? |

